

**MINUTES**  
**GREATER CARLTON NEIGHBOURHOOD BOARD MEETING**

**Friday 1 August 2025, 17.00**  
**Hybrid Meeting**

**Present:**

|                                                      |                   |                                                                                                                                                                                           |
|------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Board Members<br>(voting)                            | David Stewart OBE | Chair                                                                                                                                                                                     |
|                                                      | Candida Brudenell | Retired. Formerly Assistant Chief Fire Officer at Notts Fire & Rescue Service, and Assistant Chief Executive and Corporate Director for Strategy and Resources at Nottingham City Council |
|                                                      | Dr Ian Campbell   | Retired Senior Partner, Jubilee Park Medical Partnership                                                                                                                                  |
|                                                      | Cllr Jim Creamer  | Gedling Borough Council                                                                                                                                                                   |
|                                                      | Dawn Edwards      | Director, Challenge Consulting and Regional Chair of Federation of Small Businesses (East Midlands)                                                                                       |
|                                                      | Philip Gilbert    | Office of the Police & Crime Commissioner                                                                                                                                                 |
|                                                      | Val Green MBE     | Founder and Chair, Friends of Gedling Borough Memorial Woodland                                                                                                                           |
|                                                      | Pat O'Brien       | Gedling Climate Change Group                                                                                                                                                              |
|                                                      | Michael Payne MP  | MP for Gedling                                                                                                                                                                            |
|                                                      | John Taylor       | Planning and Property Consultant, Entente/Purico Ltd                                                                                                                                      |
| Gedling<br>Borough Council<br>Observers/<br>Support: | Paddy Tipping CBE | Non-Exec Director of Notts Healthcare Trust, Chair of East Midlands LIFT Companies, Board Member of Framework, Chair of Notts Community Foundation                                        |
|                                                      | Mike Hill         | Chief Executive                                                                                                                                                                           |
|                                                      | Tina Adams        | Chief Finance Officer and Section 151 Officer                                                                                                                                             |
|                                                      | Mike Avery        | Director of Place                                                                                                                                                                         |
|                                                      | Nathan Wall       | Assistant Director - Growth & Regeneration                                                                                                                                                |

|                             |                  |                                                                           |
|-----------------------------|------------------|---------------------------------------------------------------------------|
|                             | Natalie Osei     | Assistant Director – Governance & Democracy and Deputy Monitoring Officer |
|                             | Maria Ziolkowski | Executive Assistant (Minutes)                                             |
| Mutual Ventures:            | Sally Dickens    |                                                                           |
| <b>Apologies:</b>           |                  |                                                                           |
| Board Members (voting):     | Nathan Kenney    | Director, Mapperley All Stars                                             |
|                             | Lydia Yates      | Youth Mayor                                                               |
| Board Members (non-voting): | Claire Ward      | Mayor, EMCCA                                                              |
| Other Partners:             | Joelle Davis     | Group Manager Growth, Infrastructure & Development, Notts County Council  |
|                             | Peter Gaw        | Chief Executive, Inspire                                                  |

## 25.015 INTRODUCTIONS AND APOLOGIES

Introductions were made and apologies noted. Meeting confirmed as quorate.

## 25.016 NEIGHBOURHOOD BOARD GOVERNANCE

### Declarations of Interests and Terms of Reference

Action: Any outstanding forms to be returned over the next week.

### Disclosure of Interests

None declared.

### Minutes, Actions and Matters Arising from Previous Meeting

Decision – To approve the minutes of the previous meeting.

Agreed: David Stewart, Pat O'Brien, Ian Campbell, Cllr Creamer, Paddy Tipping, John Taylor

Against: None

Abstained: Candida Brudenell, Dawn Edwards, Philip Gilbert, Val Green, Michael Payne

### PfN Regeneration Plan Pathway

A special Cabinet meeting has been organised on 20 November to ensure the Council has approvals in place to meet the deadline for submission. According to the Council's approvals route, the report will go to Senior Leadership Team Meeting on 5 November, and to the Legal and Finance teams by 13 November.

#### Chair's Update

There are 6 boards in Notts including Carlton with Clifton (Nottingham City), Kirkby-in-Ashfield, Mansfield, Newark-on-Trent, Worksop being the others. Some of these have a much wider advisory group and the Chair believed this is something the Carlton Board should consider. To this end the Chair has a meeting with the Principal of Nottingham College at the beginning of September. He had also contacted the Principal of West Notts College who had offered help wherever possible.

Council Officer, Nathan Wall advised that MHCLG had also made contact to ensure there is best practice of connecting with other groups to work collaboratively and efficiently. He would be sharing updates as this develops.

### 25.017 **BOARD MEMBERSHIP AND QUORACY UPDATE**

#### Amended Terms of Reference

There are no concerns regarding quoracy going forward.

#### New Board members

Pat O'Brien has accepted the offer of being a voting board member and the Chair officially welcomed Pat as a full member of the board.

Mary Knight (member of Seniors Council) – will be joining the Board as a voting member at next meeting.

Noted that Board membership is under constant review.

### 25.018 **ENGAGEMENT ACTION PLAN**

Mutual Ventures confirmed that they are speaking to a range of stakeholders to test whether the Board is aligned with strategic partners ambitions and aims, including local organisations, Council officers and local businesses.

Noted that Futures/West Notts College have suggested a role to leverage available funding. This would be useful so are looking into that.

Key points:

- Transport – securing more detail from the County Council.

- Youth Services – The County Council are very keen that young people are involved in the design of services. They do have a space at the Loco Centre, but a dedicated space should be considered.
- OPCC – areas where the Board aligns with the OPCC's strategies have been identified. The demographics of those who commit ASB have been discussed to see what skills they might need.
- Meetings with EMCCA and Notts College are in the pipeline.
- Many of the proposed projects could be delivered by the Council and therefore met with various teams to flesh out what could be done. As a result, identified that pavilion improvements could be removed from the project list as work is being undertaken with funding from Non-Parish CIL monies.
- From UKSPF learnings it has become clear estimated costs established previously have increased so will bring an update to the next meeting.
- Gedling Conservation Trust are doing more work on ideas for events and educational activities.
- Not had a significant response rate from those local businesses who spoke to last year (only 7 responded but the conversation was useful. Those who did respond indicated the same issues as previously, i.e. footfall and the change to customers preference to purchasing online.
- Board member, John Taylor, had advised on how to engage with Colwick businesses. East Midlands Chamber of Commerce had recommended should undertake a specific project to engage with Colwick to identify who the businesses are, are they owners/tenants of the units, etc.
- Board members were asked if they had any suggestions on how to engage with businesses:
  - Targeted posts on certain social media pages was suggested. It was felt that posts by trusted people in the community makes a difference to whether residents engage or not. Noted that 'Friends' Groups might have lists of businesses in local area that advertise on their pages.
  - Dawn Edwards advised she could post in the local FSB group, also LinkedIn and via WhatsApp.
  - Michael Payne advised he would be happy to host a roundtable. Potential visit by Cabinet Minister to businesses in Colwick in coming weeks which might be helpful.
- Inclusion of veterans' groups suggested.
- Mutual Ventures attended an MHCLG call last week it was advised MHCLG would be recruiting specialists to be a central resource to assist boards with technical questions going forward. These should be in place next year.

#### **Actions:**

- **Bring updated project costs to next meeting.**
- **Mutual Ventures to liaise with Dawn Edwards re engagement with the Federation of Small Businesses (East Midlands).**
- **Council to liaise with EMCCA office to update the Mayor on the Board's activities and progress to date.**

- **Mutual Ventures to check if received pulse polling data.**
- **Produce a list of everyone have engaged with.**

## 25.019 **THEORY OF CHANGE AND SUPPORTING DATA**

Noted that an overall view has been taken and Mutual Ventures have built on that to identify differences between the areas enclosed within the Greater Carlton boundary. Believe this shows the pockets of need at a local level.

Key points:

- Phoenix Ward is split with the Arnold South side being much better off than the Carlton West side, the latter being more in line with Netherfield.
- Carlton Hill and Carlton Square two very different areas and need to be split off.
- Education – the Chair advised that when talking to West Notts College they had spoken about opportunities for those adults who don't have basic skills such as English language and maths. They have the funding but not the venues to do the courses. Cllr Creamer believed the area needed a college similar to the former People's College.

Noted that Dawn Edwards' link to the meeting was interrupted part way through this discussion.

**Actions:**

- **Carlton Hill to be separated out from Carlton Square.**
- **Board Members to review Theory of Change slides and feedback.**
- **Pat O'Brien to provide link regarding work being done around energy efficiency in housing.**

## 25.020 **10-YEAR VISION AND INVESTMENT PRIORITIES UPDATE**

It was agreed the statement required further work and would be discussed at the forthcoming project meeting.

**Action: Statement to be reviewed and brought back to next meeting.**

## 25.021 **ANY OTHER BUSINESS**

- The Chair requested an executive summary be included on the front of the agenda pack.
- Capacity Funding – The Council advised they would bring to a future meeting guidance on what the capacity funding can and can't be used for.
- Procurement – governance sits with the Council and any work on procurement must be done by the Council.

The Chair thanked everyone for giving up their time on a Friday evening to assist the community.

The meeting ended at 18.42.

Dates of next meetings – Thursday 4 September, Friday 26 September